

MINUTES  
OF THE REGULAR MEETING  
OF THE MANCHESTER CITY COUNCIL  
November 14, 2016  
5:00 P.M.

MEMBERS PRESENT:

Mayor Michael J. Brening

Mayor Pro Tem Bruce S. Burt

Councilmember Travis L. Ferguson

Councilmember Pattisue Elliott

OTHER STAFF PRESENT:

City Attorney Nathan Lee

City Manager Doug Westberry

City Clerk Lea Spell

Chief Gray Couch

Mayor Brening called the meeting to order at 5:00 p.m. in City Hall. Councilmember Travis Ferguson gave the invocation and Mayor Brening led the pledge of allegiance.

Motion made by Bruce Burt, seconded by Travis Ferguson to approve the minutes of the October 10<sup>th</sup>, 2016 regular meeting. A vote was taken and the results were unanimous with 4 ayes.

Motion made by Travis Ferguson to approve the October 2016 Treasurer's report as presented, seconded by Pattisue Elliott. A vote was taken and the results were unanimous with 4 ayes.

Tammy Decker and Tamika Lewis with the USDA were present to offer the council a "Letter of Conditions" for the loan and grant funding that was approved for improvements to the City's water treatment plant. The terms of the loan and various aspects of the funding sources were explained to the Mayor and Council by the USDA representatives. Also present to explain other details of the project was Carl Hofstader with Hofstadler and Associates, engineers for the project.

A motion was made by Bruce Burt to accept the letter of conditions for the USDA loan/grant package for water treatment plant improvements and to give Mayor Brening authority to execute the documents pertaining to the project. Motion was seconded by Pattisue Elliot. Vote was unanimous with 4 ayes.

Bonnie Collier was in attendance as a representative for the March of Dimes. She read aloud a proclamation entitled "2016 Prematurity Proclamation". After the reading, Mayor Brening signed the proclamation and declared November 14, 2016 as Premature Awareness Day in the City of Manchester.

Motion made by Mike Brening and seconded by Bruce Burt for a donation in the amount of \$2,000 to be made towards the new mural and to be paid out of the Hotel/ Motel Tax revenue fund. Vote was unanimous with 4 ayes.

Motion made by Pattisue Elliot and seconded by Travis Ferguson for the City employees to be paid their yearly service award amount. Vote was unanimous with 4 ayes.

City Manager, Doug Westberry, reminded the council at this time that the Christmas luncheon for employees would be December 14<sup>th</sup> at noon at the Senior Center.

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5:00 P.M., continued.

Mayor Brening began his report by respectfully asking all the candidates who had run in the recent election to please make sure to have their signs removed.

He thanked Carla Stevens for her work and leadership on the recent Railroad Days event. He also thanked Gary Jones for his work with the Veteran's Day parade and the "Eyes of Freedom" display. He informed everyone that the Christmas parade would be December 3<sup>rd</sup> at 11:00 AM on Main Street.

City Manager, Doug Westberry, updated the council on various items. He stated that City Hall would be closed on Thursday, November 24<sup>th</sup> and Friday, November 25<sup>th</sup> in observance of the Thanksgiving holiday. Also mentioned was garbage pickup times over the holiday, Thursday's pickups would be on Friday and Friday's pickups would be on Saturday.

He mentioned that there had been several water line leaks around town which was the cause of many areas of pavement being dug up. He asked for citizens to watch for and report any damp places or unusually green areas that may be indicative of an underground leak.

Also requested was for citizens to please conserve as much water as possible because of the drought.

Motion made by Bruce Burt to enter into executive session to discuss personnel and real estate. Motion seconded by Travis Ferguson. Vote was unanimous with 4 ayes.

Motion made by Pattisue Elliot and seconded by Bruce Burt to exit executive session to return to regular session. Vote was unanimous with 4 ayes.

Motion was made at 6:38 PM by Pattisue Elliott and seconded by Travis Ferguson to adjourn the meeting. Vote was unanimous with 4 ayes.

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City Clerk Lea Spell

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Mayor Michael J. Brening